

# FIRE EMERGENCIES

- **REMOVE / RELOCATE** individuals away from danger, if possible, without endangering your safety.
- **EXTINGUISH / EVACUATE**
  - o Extinguish fire only if trained and fire is small, using nearest fire extinguisher.
  - o Evacuate by nearest safe exit, never use elevators. Do not run, **crawl** if overwhelmed by smoke
- **CONFINE / CONTAIN** fire and smoke by closing doors and windows.
- **ACTIVATE ALARM:** Press the button of the red alarm box, and call **112**.

# EMERGENCY CALL PROCEDURE

## Emergency number **112**

### PROVIDE OPERATOR WITH THE FOLLOWING INFORMATION:

- Your **NAME**;
- Your **LOCATION: Länsikatu 15, 80110 Joensuu**, floor and room numbers;
- **NATURE OF EMERGENCY** (fire, medical, chemical spill, etc);
- **NUMBER OF INJURED PEOPLE** if any, and nature of injuries if known;
- **LOCATION OF THE GUIDE** guiding for emergency personnel.
- **STAY ON LINE UNTIL YOU ARE EXCUSED BY EMEGENCY OPERATOR**

Calling the emergency response centre **112** offers the immediate help.  
They operate in connection with the police.

The address of this building is:  
**Länsikatu 15, 80110 Joensuu**

In case of evacuation the assembly point is :

**Sport field,opposite site of 3B -building and  
Linnunlahti Camping parking area as the reserve point**

Security and safety manager

**Mikko Naakka**

Tel.

**050 321 6822**

Assistant safety managers

Tel.

Janitor

**ISS Palvelut Oy**

Tel.

**0200 155 00**

**ISS 24/7 päivystys**

**0200 155 00**